ANNUAL GENERAL MEETING

Tuesday 19 March 2024 Opened- 17.35



The order of business to be conducted at an annual general meeting of the Association must be undertaken in the following order			
welcome to members and introduction of any special visitors	Alia Smith, Michelle Bradford, Symone Stevens, Elena Itsikson, Greg Heath, Wendy Gibson, Sarah Hyndman, Emmalea Lingard, Symone Stevens, Jim Hayes, Sonya Abromovic, Bob Clarke, Jason Reeves, Teniel Forrest		
	MEETING OPEN: 5:37pm		
	QUORUM OF EXISTING MEMBERS REACHED: Yes		
apologies	Louise Talbot, Corrine McMillan, B	Brook Grieve	
confirmation of minutes of the previous annual general meeting	MOTION: That the minutes be confirmed as a true and correct record of the meeting held 21/03/23.		
5 5	Moved: Sarah Hyndman	Seconded: Bob Clarke Carried/ All in favour	
business arising out of the minutes of the previous annual general meeting	Nil		
receipt and adoption of the Association's audited annual financial statement			
* and Treasurer's report (to include all relevant subcommittees' audited financial statements)	Audited financial statement and accounts for the 2023 financial year tabled. The auditor confirms there are no changes required for accounting procedures.		
	Proposed budget for 2024 tabled.		
	Items of significance on the financial statements are:		
	Income = Gross Sales – Cost of Sales	Expenditure Total for P&C	
	Tuckshop: \$238,257.31 Including (Tuckshop + U Shop) \$26,278.09		
	Uniform Shop: \$146,414.31	Wages Total \$201,403.07	
	Total: \$384,671.62	Total: \$227,681.16	
	2023 has been successful year and all financial obligations have been upheld by the P&C Association for the financial year.		
	This year's contributions to the school totalled \$80 000, including \$8 000 for chaplaincy.		

	 We have been provided with a quote of \$1,650.00 inc. GST, from Audit Right for the year ending 31 December 2024. There has been no price increase. Due to issues sourcing employees and the increasing demand on volunteers, the committee voted to outsource the running of the Uniform Shop to UMS. Handover occurred at the beginning of Term 1, 2024. 			
	MOTION: "That the Treasurer's report and Audited annual financial statement and budget be accepted as a true and accurate summa of the financial year."			
	Moved: Symone Stevens Seconded: Wendy Gibson Carried / All in favour			
receipt and adoption of	Key Achievements of the 2023 year:			
the President's annual report	 \$80,000 donation to the school (\$8,000 of that donation to Chaplaincy). 			
	 Review and streamlining of P&C business operations (no 			
	longer using the P&C Booking Keeping Services).			
	 Outsourcing of the Uniform Shop on the first day of term 1 to UMS. Being part of the successful Rochedale State High School 40th Birthday celebrations. Completion of the New Hall. 			
	 World Teachers Day cake and morning tea. 			
	P&C Day celebrations			
	Canteen Day celebrations			
	We have provided advice and recommendations to the Principal on			
	the Student Resource Scheme, Behaviour Management Plan,			
	Uniform Policy, the School Budget and Annual Implementation Plan, and constructions works that involve the removal of trees. We			
	gratefully acknowledge the support received by Ms Itsikson			
	throughout the year.			
	I would like to thank the executive committee: Michelle Bradford,			
	Brooke Greive, and Symone Stevens for their efforts and valuable			
	contribution over the year. It makes the role of President a lot more			
	pleasant when working with such a committed team. Our Canteen convenor Wendy Gibson commenced in the role in			
	2021 and manages and supervisors up to 10 staff at any one time. It			
	is an extremely fast paced business to feed hundreds of hungry			
	mouths in such a short time, but year after year Wendy has excelled			
	at getting the job done and being the most wonderful convenor, we			
	could ask for (just check the Google reviews). Wendy is extremely			
	hard working and dedicated to providing the best service to the Rochedale State High School community. Thank you, Wendy, for all			
	Rochedale State High School community. Thank you, Wendy, for all			

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	lovely P&0 successfu P&C.	C staff, volu	unteers and	members			
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	P&C.	гусаг. п па			lovely P&C staff, volunteers and members that helped make 2023 a successful year. It has been an honour to be the President of the		
	MOTION:						
		That the P	resident's re	port be ac	cepted a	s tabled.	
	Moved: Al	ia Smith		Sec		/endy Gibso ried / All in fa	
receive applications for membership (to include renewal of existing	Elena Itsik membersh		ver proceed	ings for re	ceipt of n	ew and exis	ting
membership and new membership)	membersh Nathan Sr Wendy Gil David Cras New mem	hips: Symon nith, Louise bson, Grah se. berships: J	am Ritchie, Iim Hayes, T	Michelle E rah Hyndm Sonja Abr Feniel Form	Bradford, nan, Emn omovic, I est, Elsa	•	ithe,
Evans, Donna Bower be acce					u.		
	Moved: El	ena Itsikso	n	Sec		Vendy Gibso ried / All in fa	
declare vacancies of	All existing officers stood down from their positions: President- Alia Smith Vice President- Symone Stevens Treasurer- Brooke Grieve						
existing Officer/Executive Committee							
Committee							
	Secretary-	· Michelle E	Bradford				
election of	Nominations sort and 4 submitted as tabled.						
Officers/Executive	Position	Nominee	Nominated by	2nd	Accepted	Carried	
Committee	President	Alia Smith	Michelle-Anne Bradford	Elena Itsikson	Accepted	All in favour	
	Treasurer	Symone Stevens	Michelle-Anne Bradford	Alia Smith	Accepted	All in favour	
	Secretary	Michelle-Anne Bradford	Alia Smith	Elena Itsikson	Accepted	All in favour	
	V/President	Greg Heath	Symone Stevens	Michelle Bradford	Accepted	All in favour	
							
motion to change bank signatories to the newly elected Officers	signatories	s: BSB: 064	bllowing Exe 4 170/Accou nove Brooke	int No. 417	70106971		ank
	Moved: Symone Stevens Seconded: Sarah Hyno Carried / All in fa						

confirmation of continuing subcommittees of the Association (including appointment of members of subcommittees)	N/A		
appointment of the Association's Auditor	MOTION: That the Association's Auditor be appointed as Audit Right, Glen Klein at a cost of \$1650 for 2024.		
	Moved: Symone Stevens	Seconded: Bob Clarke Carried / All in favour	
adoption of the Student Protection Risk Management Strategy	MOTION: That the Student Protection Risk Management Strategy be adopted by the RSHS P and C as tabled.		
	Moved: Michelle Bradford	Seconded: Emmalea Lingard Carried / All in favour	
adoption of new model constitution (if any)	N/A March 2023 Version still curre	ent.	
honorary life membership awards (if any)	Nil		
general business.	 School Donation Due to the running of the Uniform Shop being taken over by UMS, the P & C is not in a financial position to commit to providing funding to Chaplaincy for 2024. The P and C values the contribution of Chappy Em and will continue to support her fund-raising activities. This is to be reviewed at the end of 2024 to see if a commitment can be made for 2025. MOTION: That the Rochedale State High School P & C donate \$50,000 to the school in 2024. The payments will be paid in instalments of \$12, 500 each school term. 		
	Moved: Symone Stevens	Seconded: Wendy Gibson Carried / All in favour	
	Sport Representation		
	MOTION: That the Rochedale State High P and C support students who are chosen as representatives for school sporting teams with the following amounts subject to completed paperwork being submitted to the P and C prior to the event. Students can reapply at each level. The policy is to be reviewed annually at the next AGM. The levels are: • Regional – representing Met East - \$ 150 • State – representing Queensland - \$ 200 • National – representing Australia - \$ 250 • Moved: Wendy Gibson Seconded: Emmalea Lingard Carried / All in favour		

Agriculture Support Group Greg Heath tabled a proposal to develop the Rochedale State High School Agricultural Support Group.		
MOTION: The Rochedale State High School P and C Association endorse the development of the Rochedale State High School Agricultural Support Group.		
Moved: Greg Heath	Seconded: Sonia Abramovic Carried / All in favour	

Next Meeting: 18 March 2025

Closed at 18:10