Confidential medical report

Access arrangements and reasonable adjustments (AARA)

The QCAA requires a medical report for medical claims for AARA or illness and misadventure. Medical reports may be completed by the student's general practitioner (GP), medical specialist, or psychologist (registered under Queensland's *Health Practitioner Regulation National Law Act 2009*). The health professional providing a report must not be related to the student or employed by the school. The information provided needs to be current and relate to the relevant assessment period.

Information provided in this report is treated in strictest confidence and is used only for the purpose of determining the AARA application.

Use of this template is *not* required. If the health professional does not use this template, they must supply a current medical report containing all of the following information.

This page is to be completed by the student and their parent/carer

Student details			
Student name			
LUI			
School			
FOR If you are unsure, see **About this report**, on the last page.	☐ **AARA** application (for existing and chronic conditions) Health professionals complete: • Part A — AARA • Health professional details.	**OR**	☐ **Illness and misadventure** application (for an unexpected illness or event) Health professionals complete: • Part B — Illness and misadventure • Health professional details.
I give permission for my health professional to provide information concerning this application to the QCAA, if required.			
Student signature:		**Date:** / /	
Parent/carer signature: (if student is under 18)		**Date:** / /	

Electronic signature: If this document is completed electronically, by completing the fields above and inserting the signatory's name, the signatory agrees that this becomes a signed document pursuant to section 14 of the *Electronic Transactions (Queensland) Act 2001*.

The school will submit this completed report as part of an AARA or Illness and misadventure application via the QCAA Portal.

When completed, QCAA classification = SENSITIVE (PERSONAL INFORMATION)

The information you provide on this form is being collected and used in relation to the functions and powers prescribed under Part 2 of the *Education (Queensland Curriculum and Assessment Authority) Act 2014*. The information will be accessed by QCAA staff and handled in accordance with the *Information Privacy Act 2009*. Information held by the QCAA is subject to the *Right to Information Act 2009*.

Part A — AARA application

This section is to be completed *only* by the health professional for AARA applications (for existing and chronic conditions)

Student name	
Diagnosis	
Date of diagnosis	/ /
Date of occurrence/onset	/ /
Provide a brief history of the student's disability, impairment and/or medical condition, including relevant functional impact/s.	
.	
Is the student currently receiving treatment? Please indicate.	

Comment on how the disability, impairment and/or medical condition is likely to affect this student's daily functioning in the classroom.
Comment on the probable effect of the disability, impairment and/or medical condition on this student's capacity to complete timed assessment (examinations). Include professional recommendations for assessment adjustments.

Part B — Illness and misadventure application

This section is to be completed *only* by the health professional (in the case of an unexpected illness or event).

Information for the health professional

- Students who are sick at the time of **external assessment** may request the submission of an illness and misadventure application if they are unable to attend assessment, or if they attend and feel that their performance was adversely affected by illness or misadventure.
- Approval of illness and misadventure requires strong supporting evidence. Medical information provided must be more detailed than a certificate stating that a student has a medical condition and is unfit for duty.
- **Note:** External assessment cannot be rescheduled. Students should attend if they are well enough to do so and there is no risk to others. A late application for AARA can be considered — if AARA can address the functional impacts of the condition to enable the student to participate on the same basis as other students (e.g. use of a computer for a student with an injury affecting handwriting; rest breaks for a student who is unable to sit for extended periods of time).

Student name	
Diagnosis	
Nature of condition	☐ temporary medical condition **OR** ☐ deterioration in a chronic condition
Date of diagnosis	/ /
Duration of effect	/ / to / /
Comment on the likely impact/s on the student's ability to undertake or complete timed assessment (examinations)	

I consider that the effect of the impairment arising from the medical condition is/was:		
☐ mild	☐ moderate	☐ severe
I consider that the student is/was:		
☐ disadvantaged in assessment performance	☐ unable to participate in assessment	
If the student was affected for less than a full day, comment on the amount of time the student was affected during a timed assessment, e.g. second half of the examination session.		

Health professional details

Name	
Profession	
Phone	
Specialty/qualifications (if applicable)	
Place of work	
Registration number	
Practice stamp (if applicable)	
Signature:	**Date:** / /

Electronic signature: If this document is completed electronically, by completing the fields above and inserting the signatory's name, the signatory agrees that this becomes a signed document pursuant to section 14 of the *Electronic Transactions (Queensland) Act 2001*.

About this report

Access arrangements and reasonable adjustments (AARA)

Some students may have disability, impairment and/or medical conditions, or experience other circumstances that may be a barrier to their performance in assessment. Access arrangements and reasonable adjustments (AARA) are designed to assist these students. AARA are arrangements and adjustments made at the time of assessment, such as the provision of extra time, rest breaks and/or varied seating. For more information, visit www.qcaa.qld.edu.au/senior/assessment/aara.

Illness and misadventure

Students may by impacted by temporary illness or a deterioration of an existing medical condition at the time of assessment, or they may by impacted by a natural disaster, accident or significant cultural obligation. These students may be eligible for illness and misadventure adjustments after external assessment.

Note: An illness and misadventure application cannot be made for the same condition or circumstance for which QCAA-approved AARA have been approved, unless it can be demonstrated that a significant deterioration or complication of the condition occurred that diminished the student's performance in external assessment.

Submitting this report

The medical professional should return this form to their patient. The school will submit the report as part of an AARA or Illness and misadventure application via the QCAA Portal.