



# ROCHEDALE STATE HIGH SCHOOL

## ICT ACCESS POLICY

### INTRODUCTION

Rochedale State High School provides ICT facilities to allow students and staff to access and use information sources available on a range of electronic communication networks. All students have permission by default as part of the school enrolment agreement and access is conditional on users complying with existing school policies as set down in the following document.

### CONDITIONS FOR USE

To remain eligible as a user, student accessing the school's ICT facilities must be in support of and consistent with the educational objectives of the Department of Education's Digital Strategy.

Transmission of any material in violation of any school/Department policy or Federal/State regulation is prohibited. This includes but is not limited to copyrighting material and threatening or obscene material.

The use of the ICT networks, including the Internet, is a privilege and not a right. Inappropriate use, including any violation of these conditions may result in cancellation of the privilege and/or removal from the relevant subject, and serious disciplinary consequences such as suspension or exclusion.

### MONITORING

Rochedale State High School reserves the right to review any material stored on computer files in order to make determinations on whether specific uses of the networks are inappropriate. In reviewing and monitoring the user files the school shall respect the privacy of these accounts.

### NETWORK ETIQUETTE

All users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:

- Be polite. Do not become aggressive or abusive in your messages to others.
- Use appropriate language. Do not engage in activities that are prohibited under state or federal law.
- Do not reveal your personal address, phone number or those of your friends or colleagues.
- Remember that ELECTRONIC MAIL (e-mail) is not guaranteed to be private. The operators of the system do have access and any messages relating to or in support of illegal activities will be reported to the authorities.

### NO WARRANTIES

The Department of Education makes no warranties of any kind for the service it is providing and will not be responsible for any damages a user suffers. Use of information obtained via the Internet is at the users own risk as the accuracy and quality cannot be guaranteed.

## SECURITY

Security on a computer network is a high priority. Any breaches can cause great inconvenience to all users. If you believe you have identified a security problem you must notify the system administrator or your teacher.

- Do not demonstrate the problem to others.
- Do not access another users files.
- Any attempt to log on or access the supervisor files will result in withdrawal of privileges.
- Do not reveal your password to others.

Any user identified as a security risk or having a history of problems may be denied access to the school computer network.

## VANDALISM

Any form of vandalism of user files, software or equipment will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm, modify and/or destroy data of any ICT user or any software or hardware of the total ICT network. This includes the uploading or creating of computer viruses. Any form of harassment, including sending of unwanted mail, persistent annoying of another user or the interference with another user's work will not be tolerated and will result in significant action.

## CONTROVERSIAL MATERIAL

Users may encounter material which is controversial and which other users, parents, teachers or administrators may consider inappropriate or offensive. As it is impossible to screen or filter all information on the global network it is the user's responsibility not to initiate access to such material or to distribute such material by copying, storing or printing. The system administrator undertakes regular monitoring in order to identify inappropriate and/or controversial material that has been accessed from or is stored on the network.

Access to the school's computer network and other electronic resources is provided as a means to enhance the teaching/learning process. All users, including students, must access the system in a manner that is consistent with the objectives of the Department of Education's Digital Strategy.

## ICT ACCESS AGREEMENT

### ICT User/Student

I understand that any violation of the above mentioned conditions is unethical and may constitute a criminal offence. Should I commit any violation, my access privileges may be revoked, and disciplinary and/or legal action may be taken.

Student Name: \_\_\_\_\_ Form Class: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### **Parent or Guardian (If you are under the age of 18, a parent or guardian must read and sign this agreement)**

As the parent or guardian of this student, I have read and understand the ICT Access Policy and I hereby grant permission for my child to be given access to the school's ICT network. I also recognise that even though all care will be taken, it is impossible to restrict access to controversial material.

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_