ANNUAL GENERAL MEETING

Rochedale State High School Parents & Citizens Association

Tuesday 18 March 2025

The order of business to be conducted at an AGM of the Association must be undertaken in the following order as per Section 21.3.9 of the Constitution:		
a.	welcome to members and introduction of any special visitors	MEETING OPEN: 5.30pm QUORUM OF EXISTING MEMBERS REACHED: Yes
b.	apologies	Michelle Bradford, Elena Itsikson, Emmalea Lingard, Corrine McMillan
c.	confirmation of minutes of the previous annual general meeting	**MOTION: "That the minutes be confirmed (as amended) as a true and correct record of the meeting held 19 March 2024.** **Moved: Wendy Gibson** **Seconded Sarah Hyndman** **Carried: Yes**
d.	business arising out of the minutes of the previous annual general meeting	Nil
e.	receipt and adoption of the Association's audited annual financial statement * and Treasurer's report (to include all relevant subcommittees' audited financial statements)	Audited financials from Audit Right Pty Ltd (Glen Klein) tabled. The P&C made an income of $132,858.80 for the 2024 year. The figures for the uniform shop reflect a negative due to the hand over of the business back to the school who now have UMS running it. The P&C retained surplus at the beginning of the year was $344,281.13 and at the end of the year it was $236,433.06 **MOTION: "That the Treasurer's report and Audited annual financial statement be accepted as a true and accurate summary of the financial year."** **Moved: Symone Stevens** **Seconded: Philip Mercer** **Carried / All in favour**
f.	receipt and adoption of the President's annual report	2024 the New Hall was complete and utilised.

<table>
<tr><td></td><td></td><td>The P&C handed back the Uniform Shop to the school, who have UMS running and doing a great job.

Tuckshop running well. Thank you to Wendy and the team for always going above and beyond.

2024 was my last year at the school and I would like to thank Elena and the admin team, and the outgoing executive for their support over the past 7 years.

MOTION: “That the President’s report be accepted as tabled.”
Moved: Alia Smith Seconded: Wendy Gibson
Carried / All in favour</td></tr>
<tr><td>g.</td><td>receive applications for membership (to include renewal of existing membership and new membership)</td><td>Graham Ritchie took over proceedings for receipt of new and existing membership.

MOTION: That the membership applications for new members Leah Dihn, Philip Mercer & Ross Bradford be accepted as tabled and that the membership applications for existing memberships: Greg Heath, Symone Stevens, Michelle Bradford, Alia Smith, Nathan Smith, Robert Clarke, Louise Talbot, Sarah Hyndman, Emmalea Lingard, Wendy Gibson, Graham Ritchie, Sonja Abramovic, Benjamin Luthe, David Crase, Jim Hayes, Elsa Hearn, Robert Evans, Donna Bower be accepted as tabled.

Moved: Graham Ritchie Seconded: Sarah Hyndman
Carried / All in favour</td></tr>
<tr><td>h.</td><td>Declare vacancies of existing Officer/Executive Committee</td><td>All existing officers stood down from their positions:
President- Alia Smith
Vice President- Greg Heath
Treasurer- Symone Stevens
Secretary- Michelle Bradford</td></tr>
<tr><td>i.</td><td>election of Officers/Executive Committee</td><td>MOTION: “That Graham Ritchie will act as scrutineer for the election of Officers”
<table>
<tr><td>Position</td><td>Name</td><td>Moved</td><td>Seconded</td><td>Verdict</td></tr>
<tr><td>President</td><td>Greg Heath</td><td>Symone Stevens</td><td>Michelle-Anne Bradford</td><td>Elected – all in favour</td></tr>
<tr><td>Vice President</td><td>Symone Stevens</td><td>Greg Heath</td><td>Michelle-Anne Bradford</td><td>Elected – all in favour</td></tr>
<tr><td>Treasurer</td><td>Sonja Abramovic</td><td>Michelle-Anne Bradford</td><td>Symone Stevens</td><td>Elected – all in favour</td></tr>
<tr><td>Secretary</td><td>Michelle-Anne Bradford</td><td>Alia Smith</td><td>Symone Stevens</td><td>Elected – all in favour</td></tr>
</table></td></tr>
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j.	motion to change bank signatories to the newly elected Officers	**MOTION: That the following Executives be removed/added as bank signatories: BSB: 064 170/Account No. 417010697132 & 416700090093:** **Add Sonia Abramovic.** **Remove Alia Smith only once Sonia Abramovic has been successfully added and all 2025 executive members have access to the online banking and Xero systems.** **Moved: Symone Stevens Seconded: Sarah Hyndman** **Carried / All in favour**
k.	confirmation of continuing subcommittees of the Association (including appointment of members of subcommittees)	Nil
l.	appointment of the Association's Auditor	**MOTION: That the Association's Auditor be appointed as Audit Right, Glen Klein at a cost of $1650 for 2025.** **Moved: Symone Stevens Seconded: Bob Clarke** **Carried / All in favour**
m.	adoption of the Student Protection Risk Management Strategy	**MOTION: "That the Student Protection Risk Management Strategy be adopted as tabled."** **Moved: Elsa Hearn Seconded: Wendy Gibson** **Carried/All in favour**
n.	adoption of new model constitution (if any)	**MOTION: "That the new Model Constitution be adopted as tabled. Quorum numbers for AGM = 7, General Meeting = 5 & Special Meeting = 5"** **Moved: Phil Mercer Seconded: Kerri Heath** **Carried/All in favour**
o.	honorary life membership awards (if any)	Nil
p.	general business.	**School Donation** Due to foreseeable costs with regards to wages, the P & C is not in a financial position to commit to providing funding to Chaplaincy for 2025. The P and C values the contribution of Chappy Em and will continue to support her fund-raising

		activities. This is to be reviewed at the end of 2025 to see if a commitment can be made for 2026. **MOTION: That the Rochedale State High School P & C donate $30,000 to the school in 2025. The payments will be paid in instalments of $7,500 each school term.** **Moved: Symone Stevens Seconded: Wendy Gibson** **Carried / All in favour** **Sport Representation** **MOTION: That the Rochedale State High P and C support students who are chosen as representatives for school sporting teams in 2025 with the following amounts, subject to completed paperwork being submitted to the P and C prior to the event. Students can reapply at each level. The policy is to be reviewed annually at the next AGM.** **The levels are:** • **Regional – representing Met East - $ 150** • **State – representing Queensland - $ 200** • **National – representing Australia - $ 250** • **Moved: Wendy Gibson Seconded: Sarah Hyndman** **Carried / All in favour** **Ag Support Group** With Karen Walsh leaving the school we are not sure what the support group will look like, however whilst there are still interested parents, we are happy to continue. **Motion: That the Rochedale State High Ag Support Group continue in 2025. This is to be reviewed annually.** **Moved: Jim Hayes Seconded: Greg Heath** **Carried/All in favour** **MEETING CLOSE: 6.00 pm**

Confirmation of minutes signed by:

Name: Greg Heath

Position: President

Date: